



Cambridge IGCSE™

INFORMATION AND COMMUNICATION TECHNOLOGY

0417/21

Paper 2 Document Production, Data Manipulation and Presentations

February/March 2022

MARK SCHEME

Maximum Mark: 80

Published

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began, which would have considered the acceptability of alternative answers.

Mark schemes should be read in conjunction with the question paper and the Principal Examiner Report for Teachers.

Cambridge International will not enter into discussions about these mark schemes.

Cambridge International is publishing the mark schemes for the February/March 2022 series for most Cambridge IGCSE™, Cambridge International A and AS Level components and some Cambridge O Level components.

This document consists of **16** printed pages.

Generic Marking Principles

These general marking principles must be applied by all examiners when marking candidate answers. They should be applied alongside the specific content of the mark scheme or generic level descriptors for a question. Each question paper and mark scheme will also comply with these marking principles.

GENERIC MARKING PRINCIPLE 1:

Marks must be awarded in line with:

- the specific content of the mark scheme or the generic level descriptors for the question
- the specific skills defined in the mark scheme or in the generic level descriptors for the question
- the standard of response required by a candidate as exemplified by the standardisation scripts.

GENERIC MARKING PRINCIPLE 2:

Marks awarded are always **whole marks** (not half marks, or other fractions).

GENERIC MARKING PRINCIPLE 3:

Marks must be awarded **positively**:

- marks are awarded for correct/valid answers, as defined in the mark scheme. However, credit is given for valid answers which go beyond the scope of the syllabus and mark scheme, referring to your Team Leader as appropriate
- marks are awarded when candidates clearly demonstrate what they know and can do
- marks are not deducted for errors
- marks are not deducted for omissions
- answers should only be judged on the quality of spelling, punctuation and grammar when these features are specifically assessed by the question as indicated by the mark scheme. The meaning, however, should be unambiguous.

GENERIC MARKING PRINCIPLE 4:

Rules must be applied consistently, e.g. in situations where candidates have not followed instructions or in the application of generic level descriptors.

GENERIC MARKING PRINCIPLE 5:

Marks should be awarded using the full range of marks defined in the mark scheme for the question (however; the use of the full mark range may be limited according to the quality of the candidate responses seen).

GENERIC MARKING PRINCIPLE 6:

Marks awarded are based solely on the requirements as defined in the mark scheme. Marks should not be awarded with grade thresholds or grade descriptors in mind.

Name, centre number, candidate number right aligned
No other placeholders 1 mark

Upgrade your data storage

There are two good reasons to upgrade your hard disk drive. You may need more storage capacity or you may want to upgrade from a mechanical drive to a solid state drive.

Title entered accurately 1 mark
HD-title style applied - matches style defined in EV 2 1 mark
(serif 28pt, centre, bold, italic, 0pt before 0pt after)

Text box:

Text box placed correctly, no hidden text, aligned to top of text and right margin 1 mark

Contents of text file located, copied, fully visible and formatted to HD-body style and bold 1 mark

Grey background applied to text box 1 mark

3-4pt thickness line around text box 1 mark

Once you are sure you can upgrade, find out which of the following technologies and formats are compatible with your system.

WHICH DRIVE WORKS FOR YOU?

If you can upgrade, then you need to find out which sort of drive is compatible with your machine. It is worth noting that different storage devices are available in different sizes of the current sorts:

Columns:

Section break – applied to correct text 1 mark

2 columns, 1.5 cm column spacing 1 mark

- Mechanical hard drives
- Solid state drives
- SATA connected SSDs
- M.2 format SSDs

MECHANICAL HARD DRIVES

These hard drives offer reliable performance at reasonable prices per gigabyte. They are much slower than SSDs and provide economical solutions to large capacity second storage where speed is not at a premium. They are not recommended as the main storage where a smaller SSD will

format stick. The SATA connected drive will fit in most desk-top computers, while the newer M.2 format requires a special slot to be installed. M.2 is becoming available in light-weight laptops.

effectively a miniature PCI-Express socket with a theoretical maximum bandwidth of 32 Gbits/second compared with 6 Gbits/second.



Image:

Image inserted in correct paragraph 1 mark

Aligned to top of text, right of column, text wrapped 1 mark

Rotated through 180 degrees 1 mark

Resized to half column width, aspect ratio maintained 1 mark

Bullets:

Square shaped bullet selected and applied to correct text 1 mark

Bullets indented 1.5 cm from left margin 1 mark

Text in single line spacing with 6 pt after 1 mark

thicknesses of SATA drives – 7 mm or 9.5 mm. You may need to check on your laptop computer whether it is limited to the thinner size. The use of a spacer can pad the thickness of a slimmer drive in a 9.5 mm space.

CAPACITY OR SPEED?

The performance difference between an SSD and a mechanical drive is not only about data transfer speed, but also on seek time. On a mechanical hard disk the head has to physically move between different areas of the disk surface as it fetches bits of data for different programs or processes. On an SSD all locations are instantly addressable so performance is smooth and responsive.

Footer:

Page number centre aligned and no other placeholders or field codes 1 mark

HD-subhead seen modified (EV3); all formatting correct (Serif, 12pt, italic, bold, all capitals, centre, 9pt after, 0pt before, single line spacing) 1 mark

Candidate name, Centre number, Candidate number

| <i>Type of Storage</i> | <i>Benefits</i> | <i>Disadvantages</i> |
|---------------------------------------|--|---|
| <i>Mechanical hard disk drive</i> | <i>Large capacity at relatively low price per GB</i> | <i>Slow, not so good as system drive</i> |
| <i>Solid state drive (SATA)</i> | <i>Fast with commonly available 2.5 inch slots</i> | <i>Quite expensive especially for large capacity drives</i> |
| <i>Solid state drive (M.2 format)</i> | <i>Small but very fast</i> | <i>Need specialised slot and expensive</i> |
| <i>Cloud storage</i> | <i>Unlimited storage</i> | <i>Not under personal control</i> |

A large capacity (up to several terabytes) hard disk drive is an economical storage option. Mechanical hard drives are 3.5 inch size. For a primary drive SSD, a capacity of 1TB is affordable. Similarly an M.2 format drive may be used as secondary storage.

So far we have only talked about internal storage. There is also a possibility of using any of the drive types described above for portability of data. A portable drive can be used to store data and can take it from one computer to another. Alternatively, you can choose to store data on a server in the cloud and have it accessible from anywhere that you have an internet connection.

Table:

1pt internal and external gridlines printed 1 mark

Notes column only deleted with contents 1 mark

HD-table style applied to text 1 mark

Table 15 cm wide and centred on the page,

no split words 1 mark

6pt space after the table 1 mark

Page break removed maintaining paragraphs and spacing, after ... secondary storage. 1 mark

There are several options to transferring the contents of the old disk onto the new disk. One method is to make a clean install using a version of the operating system on disk. This method will remove all existing programs you have. These will need to be reinstalled after the new disk is operating. An alternative method which will preserve your existing programs is to use cloning software (often supplied with a new disk drive) and make an exact copy of the current disk. This can be quite straightforward, but if the new disk is a smaller capacity than the one it is replacing may involve you in deciding what to keep and what to leave out. A third route is to make a virtual image of the source disk and copy it onto external media, then boot from a disk containing the imaging software choosing which files to keep.

Good luck if you decide to upgrade your storage.

Presentation:

Styles applied consistently with consistent spacing – no changes to body text (Arial 11pt, justified, 0 space before, 6pt after) 1 mark

Doc complete/paras intact, portrait, cols and pages aligned at top, no widows/orphans, lists and table not split, no blank pages 1 mark

Title, fully visible and accurate 1 mark

Drives for Gamers or Creative Work

New field **Retail** same currency format as Price 1 mark
Retail calculated ($Price * 1.2$) 1 mark

| Drive_Code | Model_Code | Model | Maker | Country | Suitability | Form_Factor | Read | Capacity_TB | Price | Retail |
|------------|----------------|--------------|---------|-----------|-----------------------|-------------|------|-------------|---------|---------|
| DD66 | M280C3030500 | XLR8 CS3030 | Pliny | Indonesia | Gaming | M.2 | 3500 | 0.500 | £76.00 | £91.20 |
| DD88 | TDMX2000NV | Attack Pro | TData | Japan | Enterprise Creative | M.2 | 4950 | 2.000 | £450.00 | £540.00 |
| DD55 | LRD10Z002TG8 | Excel Plus | Kyoto | Japan | Gaming | M.2 | 3400 | 2.000 | £400.49 | £480.59 |
| DD60 | CSSDF1000MP600 | Forza MP600 | Corsir | Japan | Creative Professional | M.2 | 4550 | 2.000 | £202.99 | £243.59 |
| DD51 | CSSDF2000MP600 | Forza MP600 | Corsir | Japan | Creative Professional | M.2 | 4550 | 2.000 | £389.99 | £467.99 |
| DD59 | ZP2000GM31011 | Firacude 510 | Seemore | USA | Gaming | M.2 | 3450 | 2.000 | £322.99 | £387.59 |
| DD50 | ZP1000GM31011 | Firacude 510 | Seemore | USA | Gaming | M.2 | 3450 | 1.000 | £166.44 | £199.73 |
| DD49 | ZP2000GM31002 | Firacude 520 | Seemore | USA | Creative Professional | M.2 | 5000 | 2.000 | £357.28 | £428.74 |
| DD48 | ZP500GM31002 | Firacude 520 | Seemore | USA | Creative Professional | M.2 | 5000 | 0.500 | £113.06 | £135.67 |
| DD46 | ZP1000GM31002 | Firacude 520 | Seemore | USA | Creative Professional | M.2 | 5000 | 1.000 | £206.77 | £248.12 |
| DD64 | PEKKW256G8XT | 760p series | Ibstock | USA | Gaming | M.2 | 3210 | 0.256 | £63.98 | £76.78 |

Amended record DD88 1 mark

Sorted ascending by Country 1 mark

Record DD65 deleted 1 mark

Select records

Suitability *Gaming* or contains *Creative* 1 mark
Read >2200 1 mark

Capacity 3dp 1 mark

Price currency sign, 2dp 1 mark

21 September 2020

Name, centre number, candidate number

Specified fields and data, correct order 1 mark
Landscape, no truncation, single page wide, no page numbers 1 mark

Labels report

| | |
|--|--------|
| Candidate details at bottom of every label | 1 mark |
| Title top of all labels, 100% accurate, larger, bold | 1 mark |
| Sorted ascending by <i>Price</i> | 1 mark |
| Two labels side by side, portrait, 8 labels to page | 1 mark |

Large capacity drives for home use

Seemore
Richmond
Home
SATA 6Gb/s
£57.32

Swordfish 120
USA
SSD

Name, centre number, candidate number

Seemore
Richmond
Home
SATA 6Gb/s
£100.70

Swordfish 120
USA
SSD

Name, centre number, candidate number

Large capacity drives for home use

WestPoint
Richmond
SOHO SMB
SATA 6Gb/s
£109.44

WP Red SA500
USA
SSD

Name, centre number, candidate number

Large capacity drives for home use

Samsing
Seoul
SOHO SMB
SATA 6Gb/s
£109.44

860 Evo
Korea
SSD

Name, centre number, candidate number

Large capacity drives for home use

Crux
Kuala Lumpur
SOHO SMB
SATA 6Gb/s
£109.98

MX500
Malaysia
SSD

Name, centre number, candidate number

Large capacity drives for home use

WestPoint
Richmond
SOHO SMB
SATA 6Gb/s
£111.98

WP Blue
USA
SSD

Name, centre number, candidate number

Large capacity drives for home use

WestPoint
Richmond
SOHO SMB
PCIe gen3 NVMe
£124.99

WP Blue
USA
SSD

Name, centre number, candidate number

Large capacity drives for home use

Samsing
Seoul
SOHO SMB
SATA 6Gb/s
£129.77

860 Evo series 1
Korea
SSD

Labels selection

| | |
|---|--------|
| <i>Suitability</i> contains Home or SOHO | 1 mark |
| <i>Format</i> is SSD | 1 mark |
| <i>Price</i> <130 and <i>Capacity</i> 1 or more | 1 mark |

| | |
|--|--------|
| <i>Maker</i> and <i>Model</i> on same line | 1 mark |
| <i>City</i> and <i>Country</i> on same line | 1 mark |
| <i>Connection</i> and <i>Format</i> on same line | 1 mark |
| Correct label layout with min 1 space between fields | 1 mark |
| <i>Suitability</i> and <i>Price</i> present on correct lines | 1 mark |

Tawara Computer Supplies
The Wharfage
Tawara Bay
Main Island

02 February 2022

Delivery Note

Deliver to:

«Title» «First_Name» «Last_Name»
«Address_1»
«Town»
«Post_Code»

| Our Product Code | Model | Make | Connection | Form Factor | Capacity | Price |
|------------------|---------|--------|--------------|---------------|----------------------|----------|
| «Drive_Code» | «Model» | «Make» | «Connection» | «Form_Factor» | «Capacity» Terabytes | £«Price» |
| | | | | | | |
| | | | | | | |

Order prepared by: Candidate Name

Name ZZ999 9999

Mailmerge master

Candidate details in footer of master document and Name replaces *Candidate Name* 1 mark

Address block

Chevrons <> replaced by correct fields 1 mark

Correct position and original spacing maintained 1 mark

Product table

Chevrons <> replaced by merge fields with correct spacing for *Capacity* and *Price* 1 mark

Master document printed 1 mark

Tawara Computer Supplies
 The Wharfage
 Tawara Bay
 Main Island

02 February 2022

Mailmerge delivery notes
 Correct 4 delivery notes printed 1 mark

Delivery Note

Deliver to:

Ms Katherine Griffin
 96 Scrimshire Lane
 Alfreton
 NN7 3OO

| Our Product Code | Model | Make | Connection | Form Factor | Capacity | Price |
|-------------------------|--------------|-------------|-------------------|--------------------|-----------------|--------------|
| DD11 | Nitra 3731 | Seemore | SAS 12Gb/s | 2.5 inch | 3.2 Terabytes | £1993.55 |
| | | | | | | |
| | | | | | | |

Order prepared by: Candidate Name

Name ZZ999 9999

Tawara Computer Supplies
The Wharfage
Tawara Bay
Main Island

02 February 2022

Delivery Note

Deliver to:

Mr Jake Abbott
39 Vicar Lane
Edingley
NN15 6QL

| Our Product Code | Model | Make | Connection | Form Factor | Capacity | Price |
|-------------------------|--------------|-------------|-------------------|--------------------|-----------------|--------------|
| DD59 | Firacude 510 | Seemore | PCIe gen3 NVMe | M.2 | 2 Terabytes | £322.99 |
| | | | | | | |
| | | | | | | |

Order prepared by: Candidate Name

Name ZZ999 9999

Tawara Computer Supplies
The Wharfage
Tawara Bay
Main Island

02 February 2022

Delivery Note

Deliver to:

Mrs Ella McKenzie
63 Thames Street
Sutton-in-Asfield
NN7 4TW

| Our Product Code | Model | Make | Connection | Form Factor | Capacity | Price |
|-------------------------|--------------|-------------|-------------------|--------------------|-----------------|--------------|
| DD14 | Nitra 3331 | Seemore | SAS 12Gb/s | 2.5 inch | 1.92 Terabytes | £494.75 |
| | | | | | | |
| | | | | | | |

Order prepared by: Candidate Name

Name ZZ999 9999

Tawara Computer Supplies
The Wharfage
Tawara Bay
Main Island

02 February 2022

Delivery Note

Deliver to:

Mr Charlie Simmons
59 Warren St
Rufford
NN11 0AU

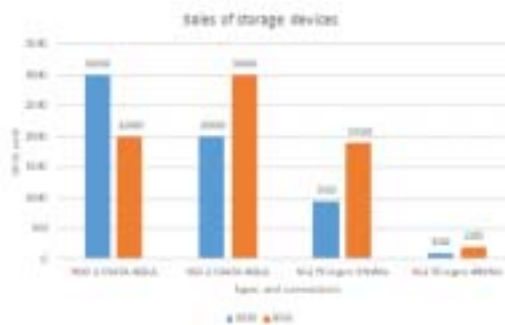
| Our Product Code | Model | Make | Connection | Form Factor | Capacity | Price |
|-------------------------|--------------|-------------|-------------------|--------------------|-----------------|--------------|
| DD51 | Forza MP600 | Corsir | PCIe gen4 NVMe | M.2 | 2 Terabytes | £389.99 |
| | | | | | | |
| | | | | | | |

Order prepared by: Candidate Name

Name ZZ999 9999

8

Sales analysis 2020 - 2021



- HDD sales are going down
- SSD sales are increasing
- New, specialised formats growing in popularity

Source: communication capabilities number

M.2 drives have solid state memory chips on a small 'stick'

Chart

- | | |
|---|--------|
| Vertical bar chart (correct data) | |
| with correct category labels present | 1 mark |
| Chart title 100% accurate | 1 mark |
| Axis titles 100% accurate | 1 mark |
| Values displayed for all bars | 1 mark |
| Display a legend showing the years 2020 and 2021 | 1 mark |
| In correct place on correct slide | 1 mark |
| Sales analysis slide printed with presenter notes | 1 mark |
| ... Presenter notes as given | 1 mark |

8

09/07/2021

Upgrade options for storage

Overview presented by: Candidate name

Consider your storage needs

- What is most important for you?
- Is it:
 - capacity?
 - the format?
 - the connection?
 - 24/7 reliability?
 - speed of reading/writing?

Slides imported in title and bullet layout, no text changed 1 mark
 Slide 1 a title layout with candidate name 1 mark
 Slide no's top right and candidate details same position
 on every slide with no overlap on any slide 1 mark
 All 5 bullet points demoted 1 mark
 Slide *Suitable applications for HDDs* deleted 1 mark
 All slides, 4 slides to page, landscape 1 mark

Hard Disk Drives

- These are mechanical with moving parts
- Available with very large capacities
- Fit 3.5 and 2.5 inch bays
- Tried and tested technology
- Read/write access relatively slow

Solid State Technology

- Commonly called SSD
- Has no moving parts
- Can have extremely fast read/write speeds
- Reliable for 24/7 working

09/07/2021

SSD formats

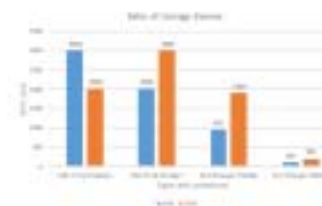
- SATA connections will fit in 2.5 inch bays and are used in desktop or laptop computers
- PCIe NVMe M.2 format needs special connections
- M.2 slots becoming available in high end laptops

Need for speed

- SATA connected 2.5 inch disk drives usually have similar read/write speeds to HDDs
- PCIe connected M.2 drives can reach much higher speeds
- Fourth generation PCIe drives take read/write speeds up even further


Suitable applications for SSD storage

- Home office
- Small business environment
- Enterprise businesses
- Data centres
- DVR

Sales analysis 2020 - 2021

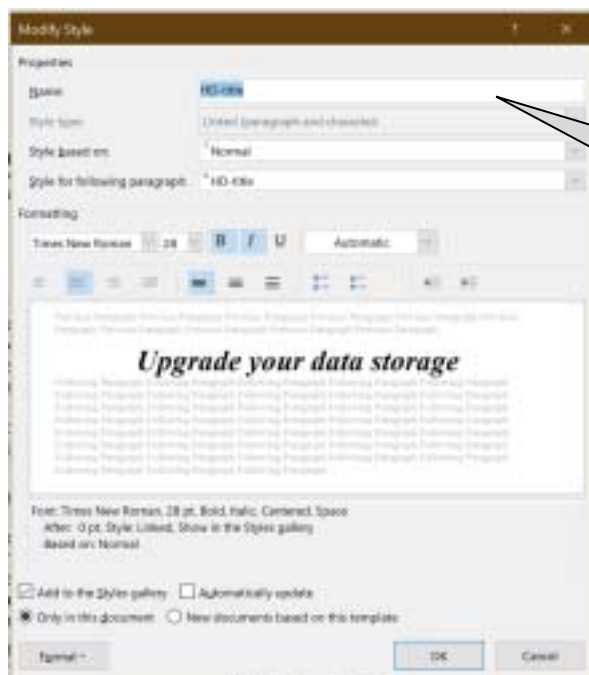
- HDD sales are going down
- SSD sales are increasing
- New, specialised formats growing in popularity

Step 1 – **EVIDENCE 1** here:

| Name | Date modified | Type | Size |
|---|------------------|-------------------------|--------|
|  UPGRADE | 14/05/2020 15:40 | Microsoft Word Document | 718 KB |

File saved as UPGRADE in format of software 1 mark

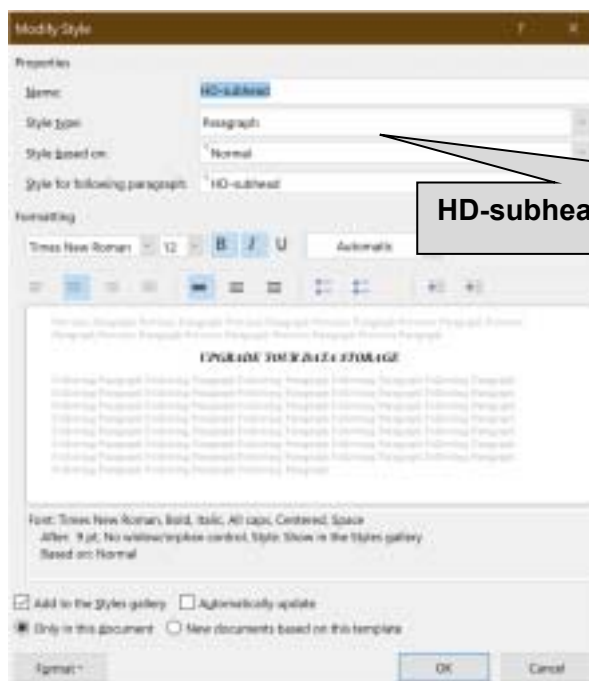
Step 4 – **EVIDENCE 2** here:



HD-title

Style correctly named based on normal 1 mark
Serif 28pt, centre, bold, italic, single, 0pt before and after 1 mark

Step 8 – **EVIDENCE 3** here:



HD-subhead style modified and based on normal 1 mark

Step 13 – **EVIDENCE 4** here:

| Field Name | Data Type |
|-------------|------------|
| Drive_Code | Short Text |
| Model_Code | Short Text |
| Model | Short Text |
| Maker_Code | Short Text |
| Suitability | Short Text |
| Connection | Short Text |
| Form_Factor | Short Text |
| Format | Short Text |
| Capacity_TB | Number |
| Read | Number |
| Write | Number |
| Price | Currency |
| Stock | Number |

Field names as given, correct data types,
Drive_Code field as primary key, no ID field 1 mark

| Field Name | Data Type |
|------------|------------|
| Maker_Code | Short Text |
| Maker | Short Text |
| City | Short Text |
| Country | Short Text |

Field names as given, correct data types, no ID field 1 mark
Maker_Code as a primary key 1 mark

Step 14 – **EVIDENCE 5** here:



1-to-Many relationship between *Maker_Code* fields 1 mark

Step 20 – **EVIDENCE 6** here:

```
{ DATE \@ "dd MMMM yyyy" \* MERGEFORMAT }
```

Today's date in this format 1 mark

Step 21 – **EVIDENCE 7** here:

| Field: | Comparison: | Compare to: |
|-----------|-------------|-------------|
| Ready | Equal to | Yes |
| Delivered | Equal to | No |

Automated selection 1 mark